



# Royal Institute of Navigation

Land Air Sea Space



## Instructions to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form including official use box details using a ball point pen and send it to :

### THE ROYAL INSTITUTE OF NAVIGATION

1 Kensington Gore  
London SW7 2AT

Name(s) of Account Holder(s)

.....

Bank/Building Society Account Number

.....

Branch Sort Code

.....

Name and full postal address of your Bank or Building Society

To The Manager  
..... Bank / Building Society  
.....  
.....  
.....  
..... Post Code.....

### ORIGINATOR Identification Number

9 9 2 8 0 9

### Collection Reference No

.....

For Royal Institute of Navigation OFFICIAL USE ONLY  
This is not part of the instructions to your Bank of Building Society

MEMBER'S NAME (Block Capitals)

DD Collection to commence from:  
.....

[Direct Debit Mandates cannot be accepted by Facsimile Transmission](#)

## Instructions to your Bank or Building Society

Please pay The Royal Institute of Navigation Direct Debits from the account detailed in this Instruction subject to safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The Royal Institute of Navigation and, if so, details will be passed electronically to my Bank/Building Society

Signature(s)

.....

.....

Date

.....

*Banks and Building Societies may not accept Direct Debt Instructions for some types of accounts . Non UK banks are not accepted*

This guarantee should be detached and retained by the Payer

### The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change The Royal Institute of Navigation will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by The Royal Institute of Navigation or Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please send a copy to The Royal Institute of Navigation